	ООТЖ	EMT Report	NOAA/White House Weekly Report	NOS Weekly Update (AA's e
Author/Origina tor	Liz Davenport	CED	CED	CED rotating authorship
Submitted by	Liz Davenport	AA's office	AA's Office	Dr. Richard Spinrad
Purpose of Report	To inform NOAA and DOC leadership of hot issues emerging in NOS	To inform DOC Executive Management Team, which meets every Monday, of NOAA activities	Formal submission of NOAA's highest-level activities to DOC, which then passes on the most important items to the White House	Internal communications tool to NOS offices know what other or are doing
Audience	Numerous staff and managers throughout NOS and NOAA. The primary audience is the NOAA front office.	VADM Lautenbacher and Secretary of Commerce	Secretary of Commerce and White House	NOS All Hands
Prospective, Retrospective or Both?	Both	Prospective by ONE week	Prospective by TWO weeks	Retrospective of the past week
Frequency of Issuance	Biweekly	Weekly	Weekly	Weekly
Source of Material	Data call on Friday to submitters across NOS offices. Material is due COB the following Tuesday for a Friday publication.	Data call on Monday to submitters across NOS offices. Material is due COB Wed for COB Thursday submission.	Data call on Monday to submitters across NOS offices. Material is due COB Wed for COB Thursday submission.	"OneReport" newsgroup. Submare due by COB Wed for Friday release.
Subject Focus / Editorial Goals	NEWS ARTICLES  Potentially triggers congressional sensitivity/interest  Holds constituent interest  Sparks ongoing debate  Involves interagency coordination/participation  Potentially triggers DOC sensitivity/interest  Represents resolution on an issue  Legislative significance  Proposed Federal Register published rules of particular significance  FOIA STATUS REPORT  WEBCIMS  CORRESPONDENCE  STATUS REPORT	<ul> <li>NOS program's upcoming activities and events,</li> <li>Major policy initiatives</li> <li>Major press activities or attention</li> <li>Major announcements</li> <li>Important meetings and conferences that involve AA-level leadership</li> <li>Items must be written in specific format, for audience unfamiliar with NOAA or its programs</li> </ul>	<ul> <li>AA's upcoming activities and events, summary of talking points</li> <li>Major policy initiatives</li> <li>Major press activities or attention</li> <li>Major announcements</li> <li>Important meetings and conferences that involve AA-level leadership</li> <li>Items must be written in specific format, for audience unfamiliar with NOAA or its programs</li> </ul>	Program office events and developments, as submitted OneReport newsgroup     Items should have broad agand be written in nontechnic language
Subjects	11/12/04	11/15/04	Sent 11/4/04 for report dated	11/12/04
Covered in	Key West's Application to Sink	Key West's Application to Sink	11/15/04	

Most Recent Edition	the Vandenburg as an Artificial Reef Increased MPA Training Coordination with U.S. Fish and Wildlife Service MPA Center Schedules Internal and External Briefings on Development of National System of MPAs Scoping Meetings for Proposed Mission Aransas Estuary Reserve in Texas Hydrographic Services Review Panel Meets in Norfolk, VA Time Charter Update	the Vandenburg as an Artificial Reef  Favorable Settlement Reached for Submerged Fishing Vessel in Channel Islands National Marine Sanctuary  Fagatele Bay National Marine Sanctuary Team Up in the South Pacific to Survey the Condition of Reefs and Fish  Hydrographic Services Review Panel Meets in Norfolk, VA  NOAA Recovers Lost Coast Guard Anchor  Time Charter Update  No NOS Grants Submitted to date	National Oceanic and Atmospheric Administration (NOAA) to Address First World Ocean Forum	MPA Center and Florida Partne Developing Training Course for Managers CSC Provides Risk Assessmen Training to South Korean Representatives OR&R Talks to College Student Career Opportunities Lost Coast Guard Anchor Found Coast Survey's Help NGS and NOAA Featured on Leand Clark Web Site National Marine Sanctuaries Pro Launches Education Web Site NCCOS Gives Digital Microscop Schools and Citizen Groups to I Harmful Algae
Subjects Covered in Next Most Recent Edition	10/29/04 House Approves Amendment to Exempt International Border Fence Construction Project from Environmental Laws NMSP Sponsors Alligator Symposium US Coral Reef Task Force Meeting NOAA Meets With UK and US Hydrographic Coordination Committee Joint Hydrographic Center and Coast Guard Wrap Up Survey of Continental Shelf NOAA Cohosts Marine Heritage Conference in Norfolk NW Hawaiian Islands Designation Northrop FOIA Request Complete	11/8/04 National Marine Sanctuary Program (NMSP) Teams-up with NOAA's Office of Legislative Affairs, DOC's Budget Office and Congressman Farr's Staffers on California Site Visits  The National Marine Sanctuary Program (NMSP) Partners with MIT and U-Mass to Study Vocalizations of Spawning Fish Aggregations  Pacific Marine Expo Welcomes NOAA  Hydrographic Services Review Panel Meets in Norfolk, VA  NO NOS Grants Submitted to Date	Sent 10/28/04 for report dated11/08/04  NOAA to Address International Community at Oceans '04 in Kobe, Japan  Sent 10/21/04 for report dated 11/01/04  NOAA to Address Army Corps Advisory Board  NOAA to Address Southeast Research Universities  NOAA to Discuss with the State of New Jersey the Possible Creation of Urban Coast Institute	11/5/04 MPA Happenings Calendar Sales Support Sanctu OCS Exhibits at Pacific Marine NMSP and IPO Attend Roundta Galapagos National Park and N Reserve NCCOS Plans International HAI Meeting NGS Honors Louisiana Officials OR&R Attends 14 <sup>th</sup> Annual Clea Conference